REQUEST FOR QUOTATION FOR GOODS AND SERVICES

PM

ONDERSTEPOORT BIOLOGICAL PRODUCTS LTD
PRIVATE BAG X7, ONDERSTEPOORT 0110

From: Supply Chain Department Date: Mar 02 2026 Tel: 012 522 1500 Fax: N/A Email: purchasing@obpvaccines.co.za	To: Supplier: Tel: Fax: Email:

Kindly provide the quotation for the following: RFQ/OBP388/2025/26

Compulsory Document Requirements	Yes/No
Provide proof of previous supply for the items being requested or similar in the past 24 months (stamped Invoices or delivery note or reference letters). must be a minimum of 2	
South African Companies should provide a CSD Report that isn't older than 2 month, that shows that the service provider is registered/active and tax compliant. Foreign /International companies must complete SBD1(To be requested purchasing@obpvaccines.co.za)	
SBD4 Bidders Disclosure - All suppliers MUST Complete, sign & submit the SBD4 declaration with their bid application.	

Evaluation of Price and Preference

All Bids will be evaluated on a points system based on weighted average score for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

Preference Point allocation – 80/20	
Price / Preference	**Weighting percentage**
Preference:	**20%**
Price:	**80 %**
Total must equal:	**100%**

OBP Onderstepoort Biological Products will award preference points as follows: Specific Goal	Points	Evidence required	Yes/No
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership	

Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 30% women ownership	
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.	
Total points	**20**		

NB: Please note that if any of the above requirements is not submitted with the quote it will be an immediate disqualification.

TO APPOINT A SUPPLIERTO PROVIDE THE FOLLOWING ITEM/S OR SERVICE AS PER SCOPE BELOW.

Quantity	Product/Item Code	Specification
20000 EACH	LSD Cartons 25d	See attached specifications
50000 EACH	RIFT VALLEY FEVER LIVE 100ML Inserts	See attachedspecification

Requirements from the supplier (To be used to select the contractor)

-

Government Procurement: all quotations of goods and services are subject to the General conditions of Contract July 2010

Requirements from SCM department:

- All bidders MUST register their company (in advance) on the NEW OBP's E-Procurement portal, the link can be found on the official OBP website under supply chain.
- Once bidders account registration is approved by the OBP Supply Chain, login credentials will be supplied, whereby bidders will be able to login and apply for opportunities.
- All open opportunities will reflect on the portal for bidders to part take in.
- All required company documents, proposed submissions or additional requirements MUST be uploaded wit you bid application.
- Any additional questions or Queries can be directed via email (purchasing@obpvaccines.co.za) or telephone (012 522 1500), note NO SUBMISSIONS WILL BE ACCEPTED via EMAIL.
- OBP reserves the right to cancel or re-advertise RFQ's (Request for quotes).

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted

Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	**dentity Number**	**Name of State institution**

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
……
……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?
YES/NO

2.3.1 If so, furnish particulars:
……
……

3. DECLARATION

I, the undersigned, (name)…… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

……..	..……
Signature	Date
…….	……
Position	Name of bidder

Terms and Conditions:

- Submission should be no later than (**Mar 06 2026 16:00:00**)
- Please indicate your offer validity and lead time: _____
- All prices must be VAT exclusive,(Vat vendor please indicate as such) if no indication, prices will be evaluated as exclusive.
- Quotation must be on a company letter head and ***strictly*** on a PDF format ***(Quotations sent on Word or Excel format will not be accepted***.)
- Supplier must register on or before any submission can be done , supplier number will be allocated to supplier.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- Submission and Quotations must be done online with all attachments required to be uploaded : any queries can be send to purchasing@obpvaccines.co.za
- **If no reply after 14 days of closing date your RFQ was unsuccessfully.**
- Please indicate if you are unable to quote and state the reason why
- Please note that fluctuations in the exchange rate (where applicable) will not be for the account of OBP.
- *Payment terms: 30 days after statement*
- *Bidders must be registered on CSD (Central Supplier Data Base National Treasury) and be tax complaint*
- **Government Procurement: all quotations of goods and services are subject to the General conditions of Contract July 2010**

I agree that the offer herein shall remain binding upon me and open for acceptance by OBP during the validity period indicated.

_____ _____

Signature Date

RIFT VALLEY FEVER LIVE VACCINE
PACKAGE INSERT
SUPPLIER SPECIFICATIONS
ITEM CODE : PI 2153

OBP VP

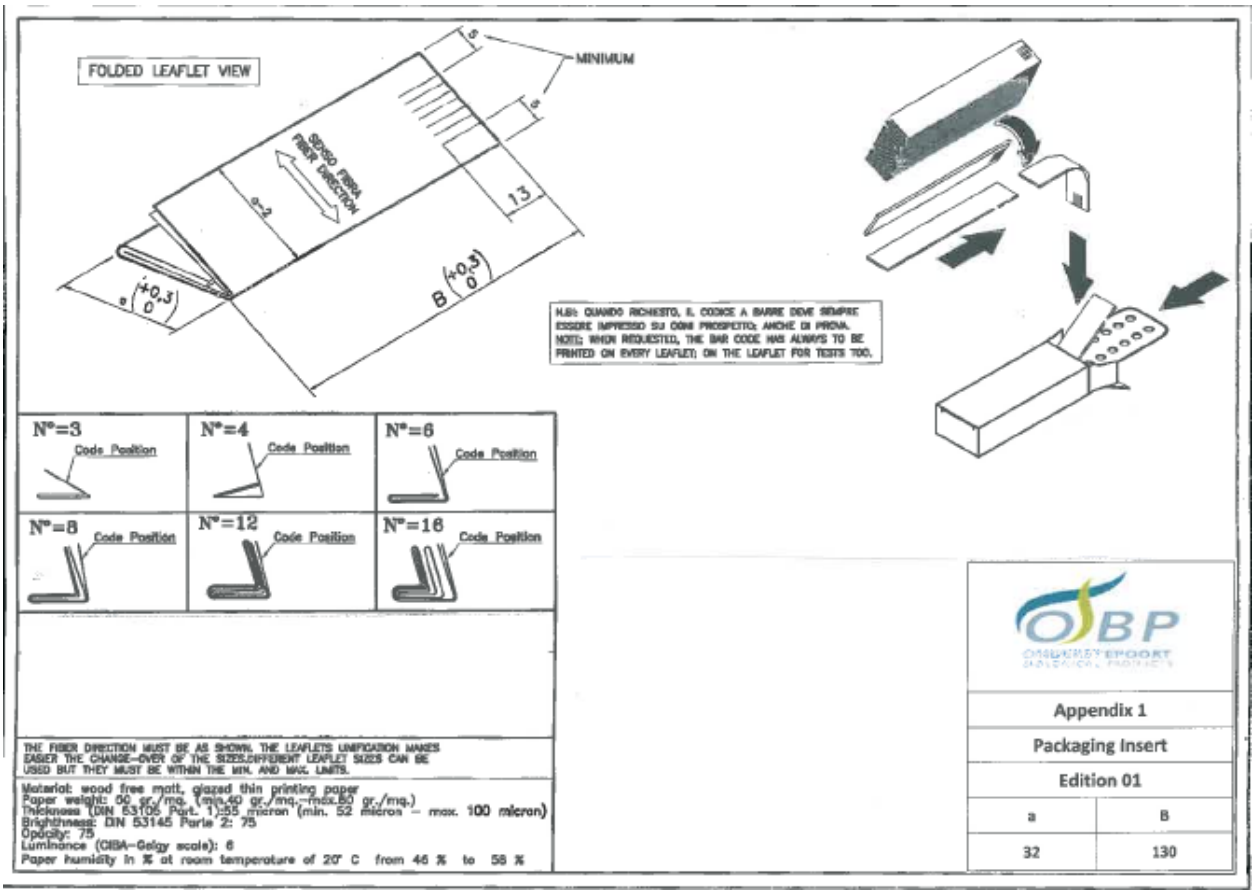
1. SPECIFICATION DETAILS

REQUIREMENTS	SPECIFICATIONS
1. Material of construction	50 g/sqm ± 10 (40 – 60) Typek Bond, Wood free matt glazed thin printing paper.
2. Package insert dimensions	190 mm (L) x 130mm (W) (± 1,0 mm)
3. Package insert dimensions when folded	32 mm (L) X 130 mm (W) (± 1,0 mm)
4. Number of folds	3 fold position
5. Fiber direction	Fiber direction must be as per ***drawing***.
6. Thickness	55 micron (52 - 60 micron)
7. Paper colour	Surface is uncoated and white in colour
8. Ink references	Process Black
9. Bar coding	Product bar code to be affixed on the top of the packaging insert as per ***drawing***.
10. Bar code	
11. Namibian Registration number	V01/24.4/150
12. Suppliers identification	The supplier company identification must be indicated on the bottom of the packaging insert.
13. Packaging Insert reference, and edition number	The PI reference number and edition number must be printed on the bottom of the packaging Insert on both sides.
14. Packing requirements	Each bundle of package inserts consists of 1 000 leaflets that is wrapped with plastic or paper and finally packed into a shipper.
15. Packed shipper requirements	The shipper must have a label with • the Supplier name; • Supplier address; • Packaging insert / product name; • order number; • the quantity; and The shipper must have a printed sample of the Packaging insert attached to the outside of the box as a quick reference
16. Certificate of Conformance (C of C)	All consignments must have a Certificate of Conformance (C of C) containing the following: • Must be on company letter head; • State the batch number; • Name of packaging insert printed and Packaging

Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date:

	insert reference number; • Provide specifications and suppliers results of in house test of product; • Must indicate compliance with OBP's specification requirements and use same terminology; and • Results of supplier in-process tests.
17. Qualiity Assurance Approval	• Before initial printing the supplier must provide OBP Q.A department a transparent template of the printing positive to be used for proof reading

2. *DRAWING*



Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date:

3. ARTWORK

30mm

ONDERSTEPOORT
BIOLOGICAL PRODUCTS

For animal use only

LIVE RIFT VALLEY FEVER

VACCINE FOR CATTLE, SHEEP AND GOATS

Reg. No. G 0119 (Act 36/1947) Namibia: V01/24.4/150

32mm

Freeze-dried, live attenuated Rift Valley fever virus (Smithburn strain) for the immunisation of cattle, sheep and goats against Rift Valley fever.

Store the vaccine in a refrigerator at a temperature of ~~4 °C to 8 °C~~. Do not use after the expiry date printed on the bottle.

2 – 8 C

RECOMMENDATIONS FOR USE

32mm

Animals can be vaccinated at any age except that lambs, calves and kids from immune animals should not be inoculated before they are six months old because maternal antibodies may block the vaccine response. This disease occurs during the late summer and autumn and it is, therefore best to inoculate susceptible animals during spring, three to six weeks before the mating season. Where possible, breeding should also be arranged so that ewes lamb from February to April to ensure that lambs will be adequately protected by maternal antibodies during the time of the year that this disease occurs. Annual vaccination is recommended.

WARNINGS

32mm

Do not slaughter animals for human consumption within 21 days of vaccination. Vaccinate healthy animals only. Keep out of reach of children, uninformed persons and animals. Under normal circumstances pregnant animals should not be inoculated with this vaccine as it can cause abortion or foetal malformation in a small percentage of animals, particularly sheep. Although this product has been extensively tested under a large variety of conditions, failure thereof may ensue as a result of a wide range of seasons. If this is suspected, seek veterinary advice and notify the registration holder.

DIRECTIONS FOR USE

Use only as directed. Sterilise syringes and needles by boiling in water for at least 15 minutes. Do not use disinfectants or methylated spirits for sterilising either needles or syringes. The active ingredient of the vaccine is in the form of a powder or pellet in a small bottle. By means of a sterile syringe, transfer 5 ml diluent to the bottle containing the freeze-dried vaccine. Mix thoroughly until the powder is dissolved. Transfer the suspension back to the remaining diluent and again mix well. The vaccine is now ready for use and must be injected without delay. Avoid exposure to high temperatures and direct sunlight during inoculation. Shake the bottle before filling the syringe. Use a separate needle for each animal, particularly during outbreaks of the disease.

32mm

DOSAGE:

Cattle, sheep and goats: **1 ml subcutaneously**

EFFECTS OF THE VACCINE

A slight febrile reaction may occur on the second to fourth day following inoculation but subsides rapidly. Full immunity is usually obtained three weeks after inoculation, but cannot be guaranteed in all animals.

PACKING

32mm

Available in bottles of 50 and 100 doses.

Registration holder:
Onderstepoort Biological Products (Ltd), Co. Reg. No. 2000/022686/06
Private Bag X07, Onderstepoort, 0110. Tel: +27 (0) 12 522 1500, Fax: +27 (0) 12 522 1591

Made in South Africa

8

Edition 7

P2153 Lomar Printers

Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date:

30mm

ONDERSTEPOORT
BIOLOGIESE PRODUKTE

Slegs vir dieregebruik

LEWENDE SLENKDALKOORS

ENTSTOF VIR BEESTE, SKAPE EN BOKKE

Reg. Nr. G 0119 (Wet 36/1947) Namibië: V01/24.4/150

Lewende, verswakte Slenkdalkoorsvirus (Smithburn stam) in gevriesdroogde vorm vir die immunisering van beeste, skape en bokke teen Slenkdalkoors.

32mm

Bewaar die entstof in 'n yskas by 'n temperatuur van ~~4 °C tot 8 °C~~. Moet nie die entstof na die vervaldatum wat op die bottel gedruk is gebruik nie.

2 – 8 C

AANBEVELINGS VIR GEBRUIK

Diere kan op enige ouderdom ingeënt word behalwe dat lammers, kalwers en bokkies van gesoute diere nie ingeënt moet word voordat hulle ses maande oud is nie omdat die teenliggame in die biesmelk die uitwerking van die entstof mag belemmer. Hierdie siekte kom gedurende die laat somer en herfs voor en daarom is dit wenslik om vatbare diere gedurende die lente, 3–6 weke voordat die ooie by die ramme geplaas word, in te ent. Indien moontlik moet teling so gereël word dat ooie vanaf Februarie tot April lam om te verseker dat lammers beskerm is deur die teenliggame in die biesmelk gedurende die tyd van die jaar wanneer hierdie siekte voorkom.

32mm

Jaarlikse inenting word aanbeveel.

WAARSKUWINGS

Moet nie diere binne 21 dae na inenting vir menslike verbruik slag nie. Slegs gesonde diere moet ~~ingeënt word. Hou buite die bereik van kinders, oningeligte persone en diere. Onder normale~~ omstandighede behoort dragtige diere nie met lewende entstof ingeënt te word nie aangesien dit in 'n klein persentasie van dié diere, maar veral in skape, aborsies of fetale misvorming kan veroorsaak. Alhoewel hierdie produk breedvoerig onder 'n wye verskeidenheid van toestande getoets is, mag dit faal as gevolg van verskeie redes. Indien dit vermoed word, raadpleeg 'n veearts en verwittig die registrasiehouer.

32mm

GEBRUIKSAANWYSINGS

Gebruik slegs soos voorgeskryf. Sterliseer spuite en naalde deur dit vir ten minste 15 minute in water te kook. Moet nie ontsmettingsmiddels of brandspiritus gebruik om spuite en naalde te steriliseer nie. Die aktiewe bestanddeel van die entstof is in die vorm van 'n poeier of klont in 'n klein botteltjie. Dra 5 ml verdunningsvloeistof met 'n steriele spuit oor na die botteltjie gedroogde entstof. Meng deeglik totdat die poeier opgelos is. Dra die opgeloste entstof terug na die oorgeblewe verdunningsvloeistof en meng weer goed. Die entstof is nou gereed vir gebruik en moet dadelik ingespuit word. Vermy blootstelling aan hoë temperature en direkte sonlig gedurende inenting. Skud die bottel goed voor gebruik. Gebruik 'n afsonderlike naald vir elke dier, veral tydens Slenkdalkoors uitbrake.

32mm

DOSIS:

Beeste, skape en bokke: **1 ml onderhuids**

UITWERKING VAN DIE ENTSTOF

'n Ligte koorsreaksie wat gou verdwyn mag vanaf die tweede tot vierde dag na inenting voorkom en na drie weke is die diere gewoonlik ten volle beskerm, dit kan egter nie in alle diere gewaarborg word nie.

VERPAKKING

Beskikbaar in bottels van 50 and 100 dosisse.

32mm

Registrasiehouer:

Onderstepoort Biologiese Produkte (Bpk), Mpy. Reg. Nr. 2000/022686/06
Privaatsak X07, Onderstepoort, 0110. Tel: +27 (0) 12 522 1500, Faks: +27 (0) 12 522 1591

Vervaardig in Suid-Afrika

8

Weergawe 1

P2153

Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date:

LUMPY SKIN DISEASE VACCINE
50 ML COMBO DISPLAY CARTON
SUPPLIER SPECIFICATIONS
ITEM CODE: 2223F

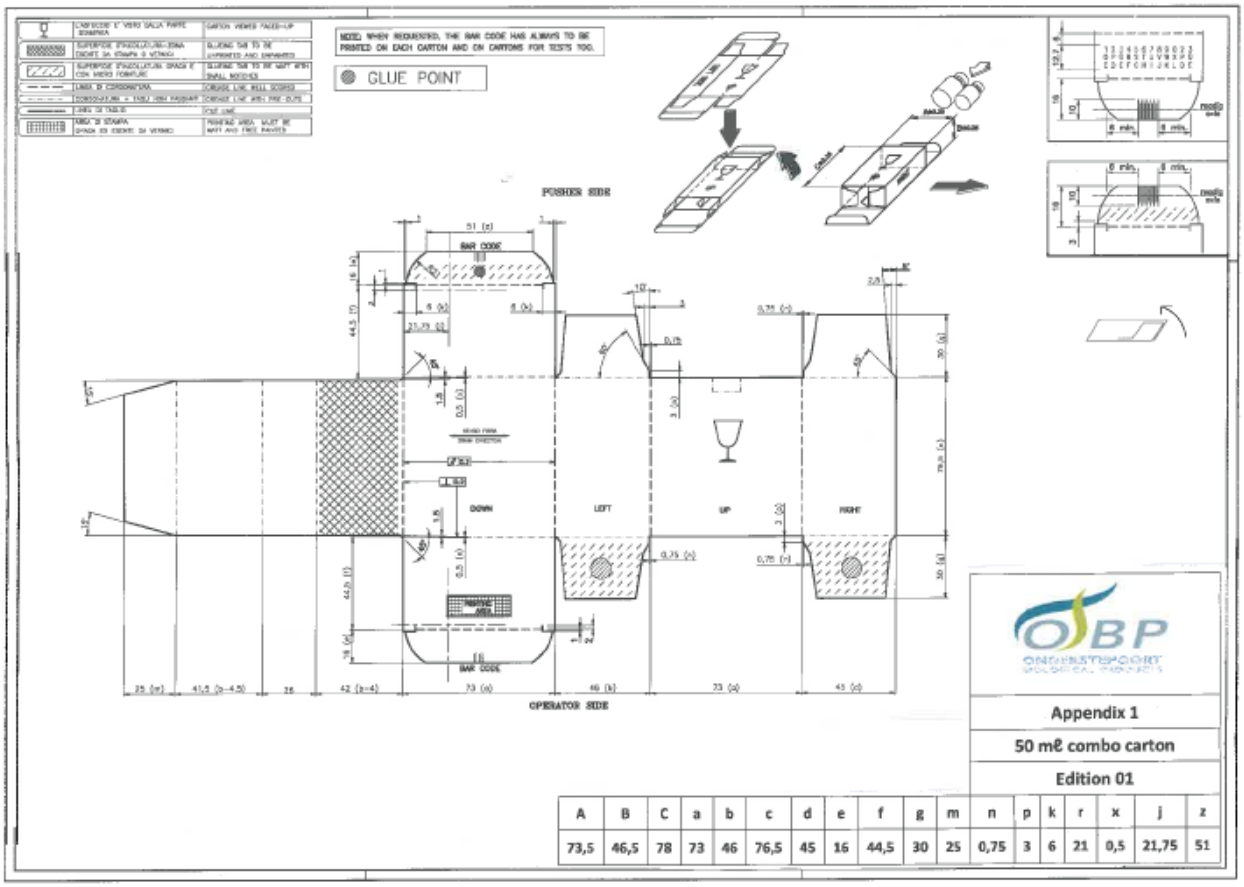
Changes in future would be in **Bold** and *Italics.*

1. ***SPECIFICATION DETAILS***

	REQUIREMENTS	SPECIFICATIONS
1	**Carton**	
1.1	Carton material	SBS (Cellulose) Solid bleach sulphate (Virgin board.) (Cellulose & ground wood pulp or wastepaper)
1.2	Carton material of construction	320 – 340 g/m²
1.3	Carton size	73 mm (L) x 46mm (W) (± 0,25 mm) x 76.5 mm (H) (± 0,25 mm), (Inner dimensions). (See ***drawing*** for full details of carton size)
1.4	Board colour	Both sides of the board must be white.
1.5	Direction of Grain	Direction of grain to be horizontal. (As per ***drawing***)
1.6	All Carton flaps	Pre-cut is added on creasing line as per drawing. (See ***drawing***)
1.7	Carton stiffness	171TB 28 mNm longitudinal 67 TB 11 mNm cross
1.8	Varnish used	Note: Matt finish but no varnish / laminating on bottom flap for printing purposes. (See PRINTING AREA indicated on ***drawing***)
1.9	Adhesive used	26 AE or Equivalent.
1.10	Pre-breaking crease line	Pre-break carton at 140 to 180 degree and flatten again prior to making the longitudinal gluing seams.
1.11	Bar coding	Product bar code to be affixed on the top and bottom of the tucked flaps. The tucked flaps must be unpainted and unprinted. (See ***drawing***).
1.12	Bar code	
1.13	Top of the tucking flap	To be perforated for gluing and must be unprinted and unpainted. (See ***drawing***).
1.14	Bottom side flaps	To be perforated for gluing and must be unprinted and unpainted. (See ***drawing***).
2	**Printing**	
2.1	Pantone colours to comply to design specifications for each product	Pantone 5405 C, 7544 C, 583 C, 455 C.
2.2	Namibian Registration number	V01/24.4/154
2.3	Supplier identification	The supplier company identification must be indicated on

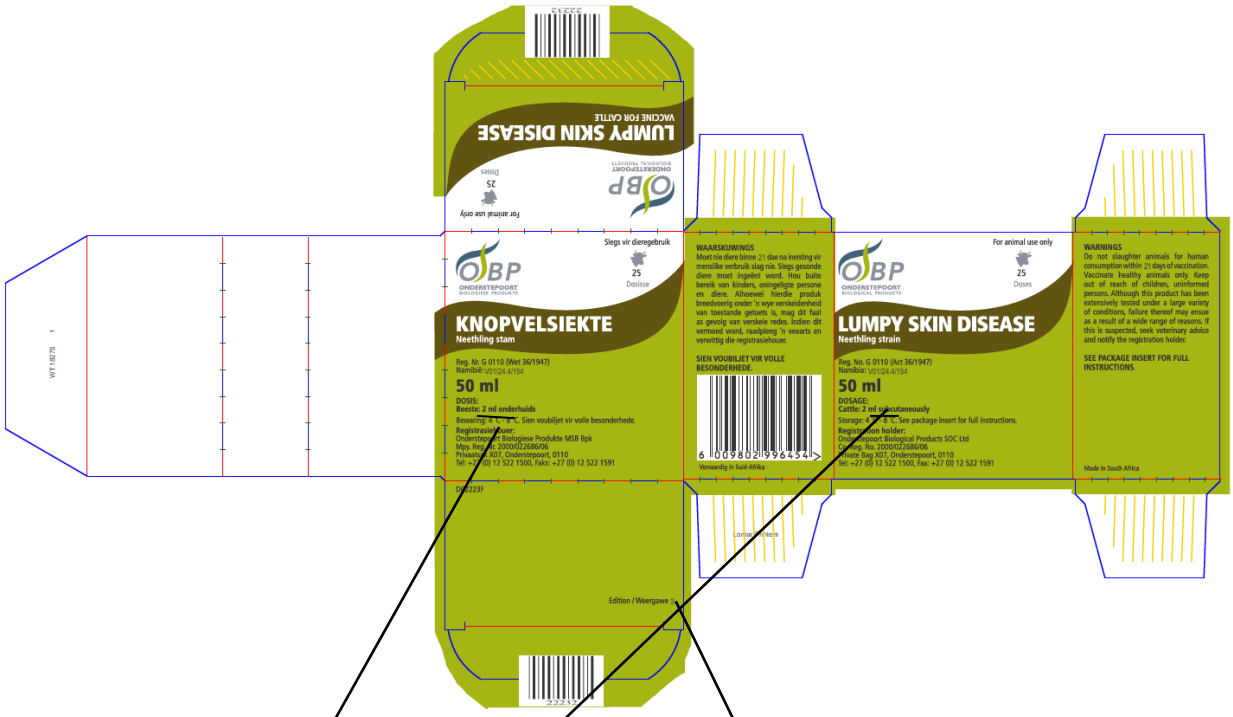
		the Display Carton.
2.4	Display carton reference, edition and batch number on the bottom flap	The DC reference number and batch number must be printed on the bottom flap on the top left hand corner and the edition number must be printed on the bottom flap on the bottom right hand corner. Space must be provided for OBP to print the batch number and expiry date in the PRINTING AREA. (See ***drawing***)
3	**Die**	
3.1	Perforated ruling	The die must include special perforating ruling on the creases to assist machine packaging. (See ***drawing***)
3.2	Pre–Cut Crease line	The die must include pre-cuts on all the crease lines on all the flaps. (See ***drawing***).
4	**Special requirements**	
4.1	Gluing	No excess glue leakage must be present on the gluing tab of the carton.
4.2	Format of delivery and delivery	Die cut, creased, glued and delivered flat in bundles of 50, wrapped in paper. No rubber bands.
4.3	Packed shipper requirements	The shipper must have a label with: • the Supplier name; • Supplier address; • Box / product name; • order number; • the quantity; and • The shipper must have a printed sample of the box attached to the outside as a quick reference.
5	**OBP acceptance criteria**	
5.1	Certificate of Conformance (C of C)	All consignments must have a Certificate of Conformance (C of C) containing the following: • Must be on company letter head; • State the batch number; • Name of carton printed and DC reference number; • Provide specifications and suppliers results of in house test of product; • Must indicate compliance with OBP's specification requirements and use same terminology; and • Results of supplier in-process tests.
5.2	Quality Assurance approval	• Before initial printing an uncut draw sheet with correct colours to be supplied to OBP for approval. • First print copies on final board must be supplied and approved by QA at OBP. • Mock-up box to be supplied and approved by OBP prior to printing.

2. *DRAWING*



A	B	C	a	b	c	d	e	f	g	m	n	p	k	r	x	j	z
73,5	46,5	78	73	46	76,5	45	16	44,5	30	25	0,75	3	6	21	0,5	21,75	51

3. ARTWORK


KNOPVELSIEKTE
Neethling stam
50 ml
LUMPY SKIN DISEASE
Neethling strain
50 ml
WAARSKUWINGS
WARNINGS
SIEN VOUBLIJET VIR VOLLE BESONDERHEDE
SEE PACKAGE INSERT FOR FULL INSTRUCTIONS
2°C -8°C
Edition 4