

REQUEST FOR QUOTATION FOR GOODS AND SERVICES



PM

ONDERSTEPOORT BIOLOGICAL PRODUCTS LTD
PRIVATE BAG X7, ONDERSTEPOORT 0110

From: Supply Chain Department
Date: Nov 12 2024
Tel: 012 522 1500
Fax: N/A
Email: purchasing@obpvaccines.co.za

To:
Supplier:
Tel:
Fax:
Email:

Kindly provide the quotation for the following: RFQ/OBP413/2024/25

Compulsory Document Requirements	Yes/No
CSD Report (With a Tax Compliant status that is current)	
Declarations SBD4 (Completed, signed & submitted)	

Evaluation of Price and Preference

All Bids will be evaluated on a points system based on weighted average score for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

Preference Point allocation – 80/20

Price / Preference	Weighting percentage
Preference:	20%
Price:	80 %
Total must equal:	100%

OBP Onderstepoort Biological Products will award preference points as follows: Specific Goal	Points	Evidence required	Yes/No
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership	
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 30% women ownership	
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.	
Total points	20		

NB: Please note that if any of the above requirements is not submitted with the quote it will be an immediate disqualification.

**TO APPOINT A SUPPLIER TO PROVIDE THE FOLLOWING ITEM/S OR SERVICE AS PER
SCOPE BELOW.**

Quantity	Product/Item Code	Specification
3	Electrical tools with a bag	Refer to table of content inserted.

Requirements from the supplier (To be used to select the contractor)

- Requirements from SCM department:
- All Bidder must register their company on the NEW OBP's E-Procurement portal via the OBP official website.
- All open opportunities will reflect on the portal.
- Once Bidders Account confirmation is received with login credentials
- Bidders can apply for bids.
- All required documents and submissions must be uploaded.
- Any additional queries please send an email to purchasing@obpvaccines.co.za (please include screen shots with your query to enable us to provide correct assistance.)

**Government Procurement: all quotations of goods and services
are subject to the General conditions of Contract July 2010**

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....

3. DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.6 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT. I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature

.....
Date

.....
Position

.....
Name of bidder

Terms and Conditions:

- Submission should be no later than **(Nov 18 2024 15:00:00)**
- Please indicate your offer validity and lead time: _____
- All prices must be VAT exclusive, (Vat vendor please indicate as such) if no indication, prices will be evaluated as exclusive.
- Quotation must be on a company letter head and **strictly** on a PDF format **(Quotations sent on Word or Excel format will not be accepted.)**
- Supplier must register on or before any submission can be done , supplier number will be allocated to supplier.
- Submission and Quotations must be done online with all attachments required to be uploaded : any queries can be send to purchasing@obpvaccines.co.za
- **If no reply after 14 days of closing date your RFQ was unsuccessfully.**
- Please indicate if you are unable to quote and state the reason why
- Please note that fluctuations in the exchange rate (where applicable) will not be for the account of OBP.
- *Payment terms: 30 days after statement*
- *Bidders must be registered on CSD (Central Supplier Data Base National Treasury) and be tax compliant*
- **Government Procurement: all quotations of goods and services are subject to the General conditions of Contract July 2010**

I agree that the offer herein shall remain binding upon me and open for acceptance by OBP during the validity period indicated.

Signature

Date

Supply the following list of electrical tools with a bag

Quantity	
03	½ "Square drive sockets and accessories
03	Reversible ratchet
03	Hand operated impact driver
03	Extensions 125mm and 250mm
03	Universal joint
03	Sliding T bar
03	Sockets 10-32mm
03	Impact sockets 10-19
03	Slotted bit 10x1.6, 12x2mm
03	Triple square bit5-17
03	Torx bitt20-T60
03	Hex bit 5-17
03	Hex bit long 5x90, 6x90, 8x90, 10x140, 14x140mm
03	¼" reversible ratchet
03	Socket drive handle
03	Extension 100mm
03	Universal joint
03	Sliding T bar
03	Sockets 4.5-14mm
03	Torx socket E4-E10
03	Hex bit socket3-8mm
03	Hex toque sockets T8-T40
03	5/16" bits: slotted screwdriver bit 7-12mm
03	Hex screwdriver bit5-10mm
03	Philips screwdriver bit Ph1-PH4
03	Screwdriver bit adaptor
03	Combination spanners 6-36mm
03	Open end spanners 6x7-24-27
03	Ratchet spanners 6-36mm

03	Bit nut driver5.5-10mm
03	12piece toque gauge set
03	10" water pump pliers
03	160mm long nose pliers
03	180mm combination pliers
03	160mm side cutter
03	Internal circlip plier set pieces
03	External circlip plier set pieces
03	250mm cold chisel
03	125mm crosscut chisel
03	120mmx5mm Drift punch
03	120mmx5mm centre punch
03	Pin punch 1.5, 3.4mm
03	300g engineers hammer
03	Thread file
03	10m tape measure
03	Digital calliper
03	150mm tweezers
03	250mm scriber
03	Slotted screwdrivers 4, 5.5, 6.5, 8mm
03	Philips screwdriversPH1, PH2
03	Hexagon Key set 2.5-10mm
03	Pipe wrench 10"
03	Pipe wrench 14"
03	Pipe wrench 18"
03	Adjustable spanner150mm drop forged SABS standard H/D
03	Adjustable spanner 200mm drop forged SABS standard H/D
03	Adjustable spanner 250mm drop forged SABS standard H/D
03	Adjustable spanner 300mm drop forged SABS standard H/D
03	Adjustable spanner 350mm drop forged SABS standard H/D
03	Pipe cutter 22mm Heavy duty

03	Tap reseating tool 15mmL/P, 15mmH/P, 20mm setting
03	Basin spanner H/D adjustable
03	Back saw 356mm high carbon steel blade, precision set teeth
03	Cross cut saw high carbon steel blade, precision set teeth
03	Rip saw high carbon steel blade
03	Combination square
03	G clamps 3" 6" 10"
03	15 Piece Bi-Metal Hole saw Kit
03	CABLE CUTTER (ALUMINIUM 500MM, COPPER 400MM)
03	60MM CROSS SECTION CABLE SHEAR
03	Ratchet mechanism crimp tool for terminals from 0.5mm – 6.0mm ²
03	1000V insulated Pliers set
03	1000V Insulated Screwdriver Set 7 pieces
03	1000V Insulated Cable Stripping Knife
03	Electronic Screwdriver Set 7 pieces
03	Hex Crimper (Super Range) crimping range 25mm to 150mm
03	1000V INSULATED NUT DRIVER SET 6 PIECES
03	Wire Stripper, 0.2mm -6mm Max
03	Heat Gun Kit
03	Fish Tapes 30m
03	Earth Leakage Tester mt310 230V AC
03	MT770 1000A AC Clamp Meter
03	Insulation tester
03	Loop tester
03	Phase rotation tester
03	Infrared thermal tester
03	Stanley Fatmax Tool Bag 1-93-950
03	Line tester