REQUEST FOR QUOTATION FOR GOODS AND SERVICES

PM

ONDERSTEPOORT BIOLOGICAL PRODUCTS LTD
PRIVATE BAG X7, ONDERSTEPOORT 0110

From: Supply Chain Department Date: Oct 24 2024 Tel: 012 522 1500 Fax: N/A Email: purchasing@obpvaccines.co.za	To: Supplier: Tel: Fax: Email:

Kindly provide the quotation for the following: RFQ/OBP382/2024/25

Compulsory Document Requirements	Yes/No

Evaluation of Price and Preference

All Bids will be evaluated on a points system based on weighted average score for Price and Preference as per Preferential Procurement Framework Act of 2000 (Act 5 of 2000).

Preference Point allocation – 80/20	
Price / Preference	**Weighting percentage**
Preference:	**20%**
Price:	**80 %**
Total must equal:	**100%**

OBP Onderstepoort Biological Products will award preference points as follows: Specific Goal	**Points**	**Evidence required**	**Yes/No**
Historically disadvantaged by unfair discrimination on the basis of Race	10	A valid BBBEE Certificate showing at least 51% black ownership	
Historically disadvantaged by unfair discrimination on the basis of Gender (women)	8	A valid BBBEE Certificate showing at least 30% women ownership	
Historically disadvantaged by unfair discrimination on the basis of disability	2	A doctor's note confirming disability, confirmation of disability from the Department of Labour, BEE certificate or equivalent confirmation.	
Total points	**20**		

NB: Please note that if any of the above requirements is not submitted with the quote it will be an immediate disqualification.

TO APPOINT A SUPPLIERTO PROVIDE THE FOLLOWING ITEM/S OR SERVICE AS PER SCOPE BELOW.

Quantity	Product/Item Code	Specification
50000	INSERT HORSE SICKNESS	See attached specifications

20000	INSERT RIFT VALLEY FEVER INACT	See attached specifications
20000	RIFT VALLEY FEVER 100	see specifications

Requirements from the supplier (To be used to select the contractor)

- Specifications attached.

NOTE_-all new suppliers will be required to provide samples and be QA audited.

ADDITIONAL REQUIREMENTS from SCM:

BIDDERS MUST REGISTERD ON OBP'S E E-PROCUEMENT PORTAL VIA THE OBP WEBSITE.

SUBMIISIONS AND ALL REQUIRED DOCUEMNTS MUST BE UPLOADED

Government Procurement: all quotations of goods and services are subject to the General conditions of Contract July 2010

SBD 4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	dentity Number	Name of State institution

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

……

……

3. DECLARATION

I, the undersigned, (name)…… in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read, and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements, or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements, or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…….. ……
Signature Date

…… ……
Position Name of bidder

Terms and Conditions:

- Submission should be no later than (**Oct 30 2024 15:00:00)**
- Please indicate your offer validity and lead time: _____
- All prices must be VAT exclusive,(Vat vendor please indicate as such) if no indication, prices will be evaluated as exclusive.
- Quotation must be on a company letter head and ***strictly*** on a PDF format ***(Quotations sent on Word or Excel format will not be accepted***.)
- Supplier must register on or before any submission can be done , supplier number will be allocated to supplier.
- Submission and Quotations must be done online with all attachments required to be uploaded : any queries can be send to purchasing@obpvaccines.co.za
- **If no reply after 14 days of closing date your RFQ was unsuccessfully.**
- Please indicate if you are unable to quote and state the reason why
- Please note that fluctuations in the exchange rate (where applicable) will not be for the account of OBP.
- *Payment terms: 30 days after statement*
- *Bidders must be registered on CSD (Central Supplier Data Base National Treasury) and be tax complaint*
- **Government Procurement: all quotations of goods and services are subject to the General conditions of Contract July 2010**

I agree that the offer herein shall remain binding upon me and open for acceptance by OBP during the validity period indicated.

_____ _____
Signature Date

AFRICAN HORSESICKNESS VACCINE
SUPPLIER SPECIFICATIONS
PACKAGE INSERT
ITEM CODE : P2063

Please note this is a new format. Changes in future would be in **Bold** and *Italics*

1. Specification Details

REQUIREMENTS	SPECIFICATIONS
1. Material of construction	60 gsm Typek Bond.
2. Package insert dimensions	190 mm (L) x 130mm (W) (± 1,0 mm)
3. Package insert dimensions when folded	32 mm (L) X 130 mm (W) (± 1,0 mm)
4. Number of folds	3 fold position
5. Fiber direction	Fiber direction must be as per ***drawing***.
6. Thickness	55 micron (52 - 60 micron)
7. Paper colour	Surface is uncoated and white in colour
8. Colour	Process Black
9. Bar coding	-
10. Bar code	***-***
11. Namibian Registration number	V01/24.6/149
12. Suppliers identification	The supplier company identification must be indicated on the bottom of the packaging insert.
13. Packaging Insert reference, and edition number	The PI reference number and edition number must be printed on the bottom of the packaging Insert on both sides.
14. Packing requirements	Each bundle of package inserts consists of ***300*** leaflets that is wrapped with paper finally packed into a shipper.
15. Inner box	***The inner boxes of leaflets must have labels with supplier name, insert package name, batch details and the quantity of the leaflets inside the inner box. The leaflets must be packed OR grouped into 50's inside the inner boxes.***
16. Packed shipper requirements	The shipper must have a label with • the Supplier name; • Supplier address; • Packaging insert / product name; • order number; • batch number

	• the quantity; and The shipper must have a printed sample of the Packaging insert attached to the outside of the box as a quick reference
17. Certificate of Conformance (C of C)	All consignments must have a Certificate of Conformance (C of C) containing the following: • Must be on company letter head; • State the batch number; • Name of packaging insert printed and Packaging insert reference number; • Provide specifications and suppliers results of in house test of product; • Must indicate compliance with OBP's specification requirements and use same terminology; and • Results of supplier in-process tests.
18. Qualiity Assurance Approval	• Before initial printing the supplier must provide OBP Q.A department a transparent template of the printing positive to be used for proof reading

AFRICAN HORSESICKNESS VACCINE
SUPPLIER SPECIFICATIONS
PACKAGE INSERT
ITEM CODE : P2063

Packaging Insert Artwork

ONDERSTEPOORT
BIOLOGICAL PRODUCTS

For animal use only

AFRICAN
HORSE SICKNESS
VACCINE FOR HORSES, MULES AND DONKEYS

Reg. No. G 0116 (Act 36/1947) Namibia: V01 /24.6/149

Combination I and Combination II should be administered at least three weeks apart.

Freeze-dried, polyvalent, live attenuated horse sickness virus strains for the prophylactic immunisation of horses, mules and donkeys against horse sickness.

The vaccine is presented as two separate injections with different horse sickness virus types. ~~**First administer combination 1 and at least three weeks later combination 2.**~~

Store the vaccine in a refrigerator at a temperature of ~~**4 °C to 8 °C**~~**. Do not use the vaccine after the expiry date printed on the bottle.**

2-8 °C

RECOMMENDATIONS FOR USE
Foals born of unvaccinated dams can be inoculated at any age but foals of immune dams should not be vaccinated until they are at least six to seven months old. Animals should preferably be immunised during early summer. Immunisation of mares should be avoided during the first three months of pregnancy. **Annual immunisation is recommended.** It takes up to 2 – 3 vaccinations for horses to become immune to all the serotypes in the vaccine. It is therefore important to combine vaccination with the control of the Culicoides midges which transmit the disease. Horses can be protected from midge bites by stabling them from dusk to dawn, using insect repellents and keeping animals away from low-lying vlei areas or other surface water during the day.

WARNINGS
Do not slaughter animals for human consumption within 21 days of vaccination. Vaccinate healthy animals only. Keep out of reach of children, uninformed persons and animals. The vaccine will not necessarily stimulate a complete immunity in all animals and additional measures must necessarily be taken to ensure protection of horses against horse sickness during the time of the year when the risk of transmission of infection by biting insects is greatest. Although this product has been extensively tested under a large variety of conditions, failure thereof may ensue as a result of a wide range of reasons. If this is suspected, seek veterinary advice and notify the registration holder. Do not vaccinate horses more than once a year.

DIRECTIONS FOR USE
Use only as directed.
The active ingredient of the vaccine is in the form of a powder or pellet in a small bottle. Connect sterile needle to a sterile syringe and then withdraw 1 ml diluent. Transfer the contents into bottle no. 1. Mix thoroughly until the powder is dissolved and withdraw the contents into the syringe. The vaccine is now ready for use and must be injected without delay. Avoid exposure to high temperatures and direct sunlight during inoculation. Keep the remainder of the package at ~~4 °C – 8 °C~~ for use at least 3 weeks later.

DOSAGE: **2 ml subcutaneously**

2 – 8 C

EFFECTS OF THE VACCINE
Animals inoculated for the first time may react slightly between the seventh and fourteenth day following inoculation. During this period and for a further week these animals should not be worked excessively. Immunity starts to develop two to three weeks after complete inoculation and protection against some of the virus types are achieved after four weeks. Immunity cannot be guaranteed in all animals.

PACKING
Available in series of 4 bottles sufficient for 2 doses.

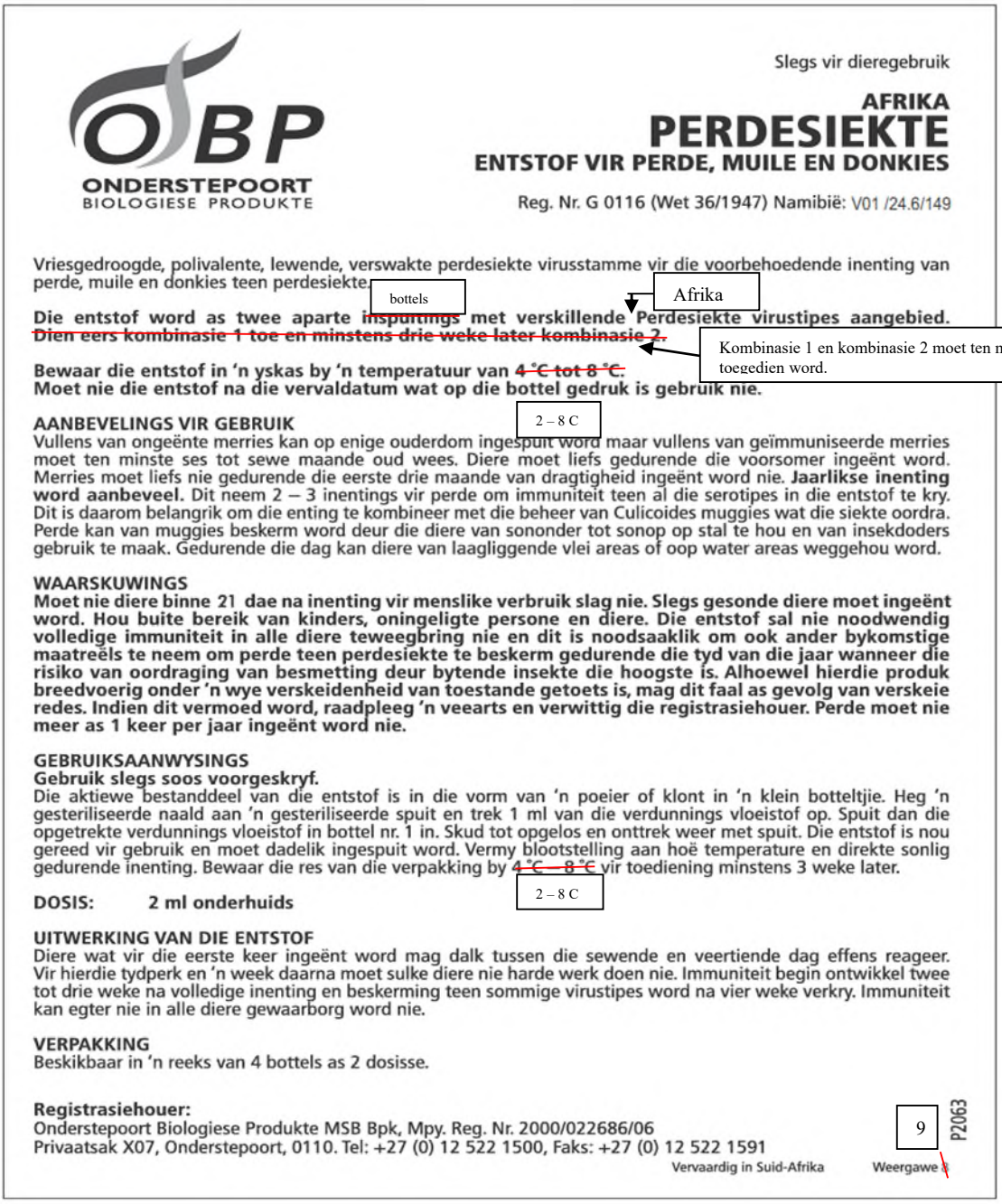
Registration holder:
Onderstepoort Biological Products SOC Ltd, Co. Reg. No. 2000/022686/06
Private Bag X07, Onderstepoort, 0110. Tel: +27 (0) 12 522 1500, Fax: +27 (0) 12 522 1591

9 P2063

Lomar Printers WT 18 775 Made in South Africa Edition ~~8~~

Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date:

AFRICAN HORSESICKNESS VACCINE
SUPPLIER SPECIFICATIONS
PACKAGE INSERT
ITEM CODE : P2063



ONDERSTEPOORT
BIOLOGIESE PRODUKTE

Slegs vir dieregebruik

AFRIKA

PERDESIEKTE

ENTSTOF VIR PERDE, MUILE EN DONKIES

Reg. Nr. G 0116 (Wet 36/1947) Namibië: V01 /24.6/149

Vriesgedroogde, polivalente, lewende, verswakte perdesiekte virusstamme vir die voorbehoedende inenting van perde, muile en donkies teen perdesiekte.

bottels

Afrika

Die entstof word as twee aparte ~~inspuitings~~ met verskillende Perdesiekte virustipes aangebied. ~~Dien eers kombinasie 1 toe en minstens drie weke later kombinasie 2.~~

Kombinasie 1 en kombinasie 2 moet ten minste 3 weke uitmekaar toegedien word.

Bewaar die entstof in 'n yskas by 'n temperatuur van ~~4 °C tot 8 °C~~.
Moet nie die entstof na die vervaldatum wat op die bottel gedruk is gebruik nie.

2 – 8 C

AANBEVELINGS VIR GEBRUIK

Vullens van ongeënte merries kan op enige ouderdom ingespuit word maar vullens van geïmmuniseerde merries moet ten minste ses tot sewe maande oud wees. Diere moet liefs gedurende die voorsomer ingeënt word. Merries moet liefs nie gedurende die eerste drie maande van dragtigheid ingeënt word nie. **Jaarlikse inenting word aanbeveel.** Dit neem 2 – 3 inentings vir perde om immuniteit teen al die serotipes in die entstof te kry. Dit is daarom belangrik om die enting te kombineer met die beheer van Culicoides muggies wat die siekte oordra. Perde kan van muggies beskerm word deur die diere van sononder tot sonop op stal te hou en van insekdoders gebruik te maak. Gedurende die dag kan diere van laagliggende vlei areas of oop water areas weggehou word.

WAARSKUWINGS

Moet nie diere binne 21 dae na inenting vir menslike verbruik slag nie. Slegs gesonde diere moet ingeënt word. Hou buite bereik van kinders, oningeligte persone en diere. Die entstof sal nie noodwendig volledige immuniteit in alle diere teweegbring nie en dit is noodsaaklik om ook ander bykomstige maatreëls te neem om perde teen perdesiekte te beskerm gedurende die tyd van die jaar wanneer die risiko van oordraging van besmetting deur bytende insekte die hoogste is. Alhoewel hierdie produk breedvoerig onder 'n wye verskeidenheid van toestande getoets is, mag dit faal as gevolg van verskeie redes. Indien dit vermoed word, raadpleeg 'n veearts en verwittig die registrasiehouer. Perde moet nie meer as 1 keer per jaar ingeënt word nie.

GEBRUIKSAANWYSINGS

Gebruik slegs soos voorgeskryf.
Die aktiewe bestanddeel van die entstof is in die vorm van 'n poeier of klont in 'n klein botteltjie. Heg 'n gesteriliseerde naald aan 'n gesteriliseerde spuit en trek 1 ml van die verdunnings vloeistof op. Spuit dan die opgetrekte verdunnings vloeistof in bottel nr. 1 in. Skud tot opgelos en onttrek weer met spuit. Die entstof is nou gereed vir gebruik en moet dadelik ingespuit word. Vermy blootstelling aan hoë temperature en direkte sonlig gedurende inenting. Bewaar die res van die verpakking by ~~4 °C – 8 °C~~ vir toediening minstens 3 weke later.

2 – 8 C

DOSIS: **2 ml onderhuids**

UITWERKING VAN DIE ENTSTOF

Diere wat vir die eerste keer ingeënt word mag dalk tussen die sewende en veertiende dag effens reageer. Vir hierdie tydperk en 'n week daarna moet sulke diere nie harde werk doen nie. Immuniteit begin ontwikkel twee tot drie weke na volledige inenting en beskerming teen sommige virustipes word na vier weke verkry. Immuniteit kan egter nie in alle diere gewaarborg word nie.

VERPAKKING

Beskikbaar in 'n reeks van 4 bottels as 2 dosisse.

Registrasiehouer:
Onderstepoort Biologiese Produkte MSB Bpk, Mpy. Reg. Nr. 2000/022686/06
Privaatsak X07, Onderstepoort, 0110. Tel: +27 (0) 12 522 1500, Faks: +27 (0) 12 522 1591

Vervaardig in Suid-Afrika

9

Weergawe 4

P2063

Author: Samuel Tshabangu Role: Packaging Manager Signature: Date:	Reviewed by: Raynard McDonald Role: QC Manager Signature: Date:	Approved by: Soveena Harriepersadh Role: QA Manager Signature: Date: